



Meeting Minutes

Saskatoon Canoe Club

Call to order

A meeting of the [Saskatoon Canoe Club](#) was held by [Zoom Video Conference](#) on [January 18, 2021](#).
Called to order by President Franny Rawlyk at 1901hrs.

Attendees

President: Franny Rawlyk

Secretary: Lori Mack

Treasurer: Lauren Erickson

Membership Director: Nicole Graham

Recreation Director: Eithan Pillipow

Marathon Director: Edith MacHattie

Equipment Manager-Canoe: John McClean

Equipment Manager-Kayak: Kathleen Weary

Social Director: Tiina Liiving

Member-at-Large: Trevor Robinson

Member-at-Large: Richard Rance

Member-at-Large: Shannon Klatt

Members not in attendance

Member-at-Large: Kim Lewis

Approval of Agenda

Approval of minutes

- **Motion: To approve the Minutes of November 16, 2020 SCC meeting.**
- Moved: Shannon
- Seconded: Trevor
- Unanimous approval

Resolved: Minutes approved.

Reports

President: Franny

Canada Summer Jobs Grant deadline is January 29, 2021. We will submit our own application rather than have CKS apply for us. We'll request funding for 2 full-time and 1 part-time employees as we anticipate a similar level of impact to the club due to COVID-19.

ACTION: Franny and Trevor will submit the Canada Summer Jobs Grant application.

John and Lauren both submitted their year-end employee reports.

Treasurer: Lauren

Admin:	\$ 5000.00
Marathon:	\$22,530.18
Recreation:	\$67,472.38
CKS:	\$0
Self-Insurance:	\$50,000.00
Total:	\$144,002.56

1. Financials have been submitted to accountant for year-end review.
2. 2020 CKS membership fees have finally been paid.
3. The GIC has matured and interest deposited. Do we want to invest \$125K again this year?
After discussion, we'll reinvest \$100,000.00 and keep the remaining 25,000.00 in case we run into a budget shortfall for 2021.
 - a. The interest was divided among divisions based on membership numbers.

4. Leisure Guide advertisement is due. Do we want to submit this year and what to include (normally advertising our open house)? After discussion, we'll submit an advertisement about the SCC being open with COVID procedures.

ACTION: Lauren will write an advertisement for submission in the Leisure Guide.

5. Lauren submitted an application for the COVID emergency support:
 - a. COVID related costs: \$1602.23
 - b. Total Staffing for 2020: \$26,242.47
 - c. Extra Equipment (PFD's and Whistles): \$2423.13
 - d. Amount Requested: \$15,822.32 (COVID costs, equipment and approx. ½ staff wages)
6. We paid \$2001.55 in rent for 2020 (a 17.3% reduction, due to a delay in the boathouse opening of 63 days).

Membership Director: Nicole

Waivers

As per recommendations from the lawyer, we will present the waiver on the individual elements page of the Zone4 registration form rather than on the group elements page. It is important that prospective members are able to review the waiver before there is an exchange of money. We will adjust the wording of the waiver so that each person completing the registration form agrees to the waiver by checking a box and entering their name and address. We will set Zone4 to automatically email a copy of the waiver to each member after we receive their registration.

ACTION: John will help format Zone 4 with our new waiver.

Proxy Votes

We can have an opt in box on Zone 4, if members would like to have the SCC vote on their behalf at the CKS AGM.

ACTION: Kathleen will check with CKS to see if they will accept and approve our form for submitting proxy votes on behalf of members who agree to have the SCC President be their proxy.

Membership Cards

We'll send an email membership card with a bar code to members that they can print or save on their phones.

Early Season Marathon Members

How will we deal with Marathon members who want to paddle before the water is turned on, while things are still frozen and before COVID cleaning orientations can take place? Some ideas are that boats can be assigned to individuals and pairs, so cleaning does not need to take place between users. Boats can then sit unused for 36hrs in lieu of disinfecting.

ACTION: Edith will give this some thought and work out a detailed plan outlining how Marathon members can safely access boats and equipment.

Recreation Director: Eithan

There has had limited contact with the Paddling Development Director at this point. Will try to touch base with him.

Eithan plans on getting in touch with the businesses who have been running our courses to see what their interest is for this season.

Equipment Manager-Kayak: Kathleen

Nothing new to report at this time.

Equipment Manager-Canoe: John

A member has reached out to the SCC regarding purchasing a kayak stabilizer that mounts on the dock to aid individuals who have difficulty getting in and out of the kayaks. After some discussion and viewing a video on one such device it is felt that this would be a good idea. Some concerns raised:

- 1) Must get approval from the Rowing and Racing Clubs
- 2) Could it possibly be a hazard in moving water?
- 3) Will people try to play on it if it is a fixed structure?
- 4) Could it be easily installed and uninstalled?

ACTION: John and Kathleen will get more information and pictures from the manufacturer.

ACTION: Franny will contact the Rowing and Racing Clubs to see if they would approve this assist device.

Marathon Director: Edith

MAP application has been turned in.

Discussion on how funds should flow to pay for employees and supplies based on number of members. Marathon feels that we should contribute our share.

ACTION: Lauren will work on a scale to address Marathon's contribution.

Social Director: Tiina

As some of our events had to be cancelled due to COVID restrictions, Tiina will brainstorm some ideas to keep members engaged. Some ideas are weekly paddling tips and short videos.

CKS: Kathleen

Work on updating CKS bylaws continues.

Announcements

Next **SCC** meeting will be held **February 22, 2021** at **1900hrs** by Zoom video conference.

Adjourned

Meeting adjourned at **2022hrs** by president Franny.

Minutes respectfully submitted by,
Lori Mack

Secretary

Date of approval

February 22, 2021