



Meeting Minutes Saskatoon Canoe Club

Call to order

A meeting of the [Saskatoon Canoe Club](#) was held at [Lori Mack's Home](#) on [April 15, 2019](#). Called to order by President Franny Rawlyk at 1912hrs.

Attendees

President: Franny Rawlyk

Secretary: Lori Mack

Treasurer: Lauren Erickson

Recreation Director: Eithan Pillipow

Marathon Director: Edith MacHattie

Equipment Manager-Canoe: John McClean

Social Director: Tiina Liiving

Member-at-Large: Shaun Lalonde

Member-at-Large: Trevor Robinson

Member-at-Large: Richard Rance

Members not in attendance

Equipment Manager-Kayak: Austin Dyck

Approval of Agenda

Approval of minutes

- **Motion:** To approve the Minutes of March 4, 2019 SCC meeting.
- Moves: Eithan
- Seconds: Lauren
- Unanimous approval

Resolved: Minutes approved without modification.

Reports

President: Franny

Welcome to Shaun Lalonde as Member-at-Large, we're very happy to have you join us.

Boat House Supervisors;

Shay Crawford will be our Full-time Boat House Supervisor and Bryan Sarauer will be our Part-time Boat House Supervisor.

Richard has set up SCC emails for both Shay and Bryan.

Things still to be done:

Action: Franny will finalize Shay and Bryan's employment contracts.

Action: Franny with the help of Richard will format a work schedule for Shay and Bryan on Google Drive.

Action: Franny will make an employment folder to record documents pertaining to each employee including certifications, criminal record search etc.

Action: John will set up *OK Alone* for Shay and Bryan. This is an App that allows employees to check in when working alone to ensure their safety. Franny, Lauren, and Eithan will be contacts.

Action: Richard will set up Shay to receive emails that would be directed to the Membership Director.

Action: Richard, John, Franny to schedule orientation with Shay and Bryan.

Action: Lori will purchase 2 first aid kits and one waterproof bag for the boathouse. One to leave in the boathouse and one that can be taken on outings.

- **Motion: To approve the budget of up to \$400 to purchase 2 first aid kits for the boathouse.**
- Moves: Franny
- Seconds: Eithan
- Unanimous approval

Resolved: Motion approved

Treasurer: Lauren

Admin- 3225.57

Marathon - 7809.27

Recreation- 80,551.75

CKS- 3125.00

Self Insurance - 39,000.00

Total = 132,711.59

1. 2019 Boat house lease renewal has been signed and paid for \$2469.34
2. Need updated list of all board members address for ISC.
3. Waiting on 2018 tax return to make final submission to ISC
4. Accountant was paid for 2018 Review \$1720.50
5. Lauren purchased a paper shredder for \$49.94

All present verified addresses for ISC.

Action: Austin to verify address for Lauren to submit to ISC

Action: Lauren will update SCC Executive addresses with ISC.

Membership Director: Vacant

Report by MAL, Richard.

Currently there are 221 members. 18 are Marathon, 151 Recreation, 19 dual, and 33 are children.

We shared our 2019 membership list with CKS as requested.

Richard made some changes to the SCC web server so emails won't get flagged as spam as easily.

Things to do:

Email volunteers

Format and print brochures

Print membership cards

Recreation Director: Eithan

Eithan has set up an account with *eventbrite* to manage mini canoe courses.

Kayak courses may be taken through the Saskatoon Racing Club for \$50.

Action: Eithan will advertise upcoming mini canoe courses and Saskatoon Racing Club's Kayak Lessons in the upcoming Power Stroke.

Action: Eithan will activate Wifi.

Equipment Manager-Canoe: John

John has identified 3 canoes in need of repairs and/or replacement of seats. He has been in touch with Classic Outdoors for parts.

Will need to replace the wood in the canoe trailer box.

Will probably move a few infrequently used canoes to storage at Classic Outdoors in order to make room for kayaks at the boathouse.

Action: John will contact City to turn water on before our Open House.

Action: John will contact the city to repair broken wheel on door to boathouse.

Equipment Manager-Kayak: Austin

No report

Marathon Director: Edith

Will plan a boat repair day likely to be held in May.

Blind Adventurer Foundation:

Ron Walsh of the Blind Adventurer Foundation would like their upcoming canoe trip and training that we are partnering with to be advertised with the CNIB with a promotional advertisement from us.

Harry Bailey Pool has been booked for June 12, 2019 from 2000-2220hrs. This includes the competitive deep end of the pool, canoes and one lifeguard. This cost \$275.74. We will be required to provide one adaptive guide for each blind participant (6 blind participants).

Action: Edith will write an advertisement for the CNIB and Power Stroke regarding the canoe trip and training for the Blind Adventurer Foundation.

Action: Franny will follow up with Sask Sport regarding the Parasport Club Development Grant we submitted.

Social Director: Tiina

Open House:

Ordered food for Open House from Boryski's. Total was \$898.15 for BBQ rental, burgers/buns, wieners/buns, sliced cheese, and delivery. We have lots of cups.

Action: Tiina will purchase drinks for Open House

Action: Tiina will call for volunteers to assist with the Open House in the Power Stroke.

Action: Contributions to the Power Stroke to be submitted to Tiina by Wednesday April 17th.

Action: Tiina will send out Power Stroke on Friday April 19th.

Action: Richard to contact our sponsors inviting them to our Open House.

Action: Tiina to invite the Saskatoon Rowing Club to our Open House

Action: John will invite Transport Canada to our Open House.

Action: Franny to schedule Shay and Bryan for our Open House.

All present, signed cards thanking our sponsors for their support.

River Safety Day and Boathouse Clean Up

Action: Boathouse clean up May 4, 2019 at 0900. Plan to attend if possible.

Action: Schedule Shay for Boathouse clean up and T-rescues on River Safety Day on May 4th.

Boat Signage

Prairie Lilly is having 2 floating bases built for signage on the river.

Trevor and John attended a meeting regarding Boating Guidelines Signage along with the City and Prairie Lilly.

New Business:

Action: Richard will add a section when registering for self-declaration of indigenous/metis heritage and gender unspecified.

Eithan has offered to sell his old laptop computer to SCC to use for membership registrations/orientations and employee use.

- **Motion: To approve the purchase of Eithan's laptop for \$50.**
- Moves: Richard
- Seconds: Lauren
- Unanimous approval

Resolved: Motion approved

Announcements

Next SCC meeting will be held **May 27, 2019** at **1900hrs** at Richard's home.

SCC Boathouse Clean up **May 4th** at 0900.

SCC Open House **May 5th** from 1300-1600hrs.

Adjourned

Meeting adjourned at 2047 by president Franny.

Minutes respectfully submitted by,
Lori Mack

Date of approval

Secretary

May 27, 2019