



# Meeting Minutes

## Saskatoon Canoe Club

### Call to order

A meeting of the [Saskatoon Canoe Club](#) was held by [Zoom Video Conference](#) on [July 21, 2020](#).  
Called to order by President Franny Rawlyk at 1905hrs.

### Attendees

**President:** Franny Rawlyk

**Treasurer:** Lauren Erickson

**Membership Director:** Nicole Graham

**Marathon Director:** Edith MacHattie

**Equipment Manager-Canoe:** John McClean

**Equipment Manager-Kayak:** Kathleen Weary

**Social Director:** Tiina Liiving

**Member-at-Large:** Trevor Robinson

**Member-at-Large:** Richard Rance

**Member-at-Large:** Shannon Klatt

**Member-at-Large:** Kim Lewis

### Members not in attendance

**Secretary:** Lori Mack

**Recreation Director:** Eithan Pillipow

**Member-at-Large:** Tyler Kallio

### Approval of Agenda

- Approved

## Approval of minutes

- **Motion:** To approve the Minutes of June 16, 2020 SCC meeting.
- Moved: Franny
- Seconded: Trevor
- Unanimous approval

Resolved: Minutes approved without modification.

## Reports

### President: Franny

Thanks to Nicole, Shannon and Trevor for their work on the hiring committee. According to the terms of the grant we need to pay Baxter for the equivalent of 8 full weeks, even though he needs to leave 31 Aug; the hours will be managed locally.

Boathouse staff updates:

Lauren: very busy doing repairs. John: very few people are paddling.

Discussion of a promotional e-mail to let members know they can paddle. Flow rates are still high; caution is advised, especially for new paddlers.

**Action: Franny,** post on FB advising members of ability to paddle.

**Action: John and Nicole** will compose an email to send to members regarding paddling ability.

Two marathon members took a boat out; one had gone through disinfection routine; the other hadn't. There was some irregularity re. who gave the door code to whom, and who had the disinfection routine completed. Seems to have been resolved via e-mail.

Question re should staff wear masks; discussion followed. Masks will be accessible to employees to use when members are around; their use in general is strongly encouraged.

Staff safety. Lori sent panic button options. Both John and Lauren are ok with the current situation.

**Table:** Table safety issues until winter 2021 when we start the hiring process.

## Treasurer: Lauren

Admin: 9,928.36

Marathon: 14,031.99

Recreation: 65,728.67

CKS: 12,400.00

Self Insurance: 50,000.00

Total: 151,089.02

1. PO box has been renewed for another year
2. Spring dock install has been paid for
3. Covid Spending \$1174.89
4. Staff Wages as of Jun 30 -\$6700
5. Cancel film fest. Thoughts?
6. Membership list will be sent to CKS this week for them to send us an invoice.

Ample funds on hand. Film fest will be cancelled for this year due to the pandemic restrictions on public indoor gatherings.

Discussion re. dock, and coordinating bills for current and future anticipated repairs to the dock.

- **Motion: To reimburse John for repairs already made to the dock.**
- Moved: Trevor
- Seconded: Kathleen
- Approved.

Resolved: John will be reimbursed for the repairs made to the dock.

## Membership Director: Nicole

648 members. 490 rec, 19 marathon, 29 dual, 110 children.

Staff will craft e-mail to members letting them know that paddling is open [noted in previous action item, above. -SK.]

Kim has spoken to a lawyer offering a fee of \$600 to review waiver form for each new member recognizing the risk of the sport.

- **Motion: To procure the services of the lawyer whom Kim communicated with, for a maximum fee of \$600 to review the waiver of liability portion of the membership agreement.**
- Moved: Kathleen
- Seconded: John
- Approved unanimously.

Resolved: The SCC will procure the services of the lawyer with whom Kim communicated, for a maximum fee of \$600 including taxes etc., to review the waiver of liability portion of the membership agreement.

### Recreation Director: Eithan

Covered by Franny in Eithan's absence. Rec group paddles suspended; flow rates addressed earlier.

**Action:** Franny to follow up re grant permission.

### Equipment Manager-Canoe: John

Discussion with other clubs re. future permanent pier; long-term project. One of our floating signs is floating upside-down; the other is in the boathouse. Minor repairs continuing, as well as more extensive repair on a solo canoe, and some kayak repairs. Members are saying they appreciate having staff there to ask questions and get guidance on boat selection, etc. Kathleen mentioned shoring up thigh braces in the kayaks.

### Equipment Manager-Kayak: Kathleen

Aug. 28-30 for lessons. Cost went up. Lessons would increase retention.

- **Motion:** To proceed with booking the sea kayak instructor course with Jimmy MacDonald at the current price.
- Moved: Kathleen
- Seconded: Lauren.
- Approved.

Resolved: The SCC will proceed with booking the sea kayak instructor course with Jimmy MacDonald at the current price.

### Marathon Director: Edith

T-shirts are getting printed. Members are appreciating being able to get out on the water independently.

### Social Director: Tiina

Working on options for autumn. An online film festival was suggested. The club will send out an invitation to members - add this to the e-mail going out about paddling availability.

**Action:** Staff will ask members to record home paddling films.

## New business

Thanks to Lauren for making the pdf about kayaks; good feedback from members.

CKS - Kathleen raised concern about bylaws to be passed by CKS. SCC will review and monitor; Kathleen will ask questions at the CKS meeting on 22 Jul. Some staff time to be used in this instance, but not on a recurring basis.

John and Lauren's employment will be extended into September, and October if needed.

An item about the CKS will be added to future SCC meeting agendas.

**Action:** Lori and Franny add an item about the CKS to future meeting agendas.

## Announcements

Next SCC meeting will be held **Monday, 31 August 2020 at 1900hrs** by Zoom video conference.

Kathleen thanks Franny for filling the role of President this year, with all the additional duties that that entails.

## Adjourned

Meeting adjourned at **2044hrs** by president Franny.

Minutes respectfully submitted by,  
Shannon Klatt

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Date of approval

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Date of approval